

**ROMULUS COMMUNITY SCHOOLS**

**Criminal History File Search Consent Form for School Volunteers**

School(s) your child(ren) attend: Barth \_\_\_\_ Cory \_\_\_\_ Halecreek \_\_\_\_ Romulus El \_\_\_\_ Wick \_\_\_\_  
Middle School \_\_\_\_ High School \_\_\_\_ Community/Alt. \_\_\_\_

Child(ren’s) Name(s): \_\_\_\_\_

As a prospective volunteer of the Romulus Community Schools, I understand that it is the policy of Romulus Community Schools to secure conviction criminal history information as a part of the screening process. The information in this report will be used by Romulus Community Schools in reaching the volunteer decision.

Name: \_\_\_\_\_  
Last Name First Name Middle Name

Maiden Name and/or other name(s) previously used: \_\_\_\_\_

Address \_\_\_\_\_  
Street Number and Name City State Zip Code

Phone Number(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Race: \_\_\_\_\_ Sex: \_\_\_\_\_

I attest, under penalty of perjury, that I am (check a box)

- A citizen or national of the United States.
- An alien lawfully admitted for permanent resident (Alien Number A\_\_\_\_\_)
- An alien authorized by the immigration and Naturalization Service to work in the United States (Alien Number A\_\_\_\_\_ ) or Admission Number \_\_\_\_\_.

I attest, under penalty of perjury, the documentation that I have presented as evidence of identity is genuine and relates to me. I am aware that federal law provides for imprisonment and/or fine for any false statements or use of false documents in connection with this certificate.

I understand that the above information is required by the Central Records Division of Michigan State Police, Lansing, Michigan. I authorize Romulus Community Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search.

\_\_\_\_\_  
Signature of Volunteer Date

**A Driver’s License or state identification is needed for proof.**

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*In Pursuit of Excellence*

In accordance with Public Act 96 of the Public Acts of 1995, it is a criminal misdemeanor to use a suspended, surrendered, revoked, nullified, fraudulently obtained, altered or forged teaching certificate, school administrator certificate, other State Board of Education approval, or a certificate or approval of another person for the purpose of obtaining employment.

Pursuant to Public Act 68 of 1993 and Public Act of 1995, I, \_\_\_\_\_  
Represent that (Check One):

\_\_\_\_\_ I **have not** been convicted of, or pled guilty or nolo contendere (no contest) to any crimes.

\_\_\_\_\_ I **have** been convicted of, or pled guilty or nolo contendere (no contest) to the following crimes  
(use separate sheet to explain nature of conviction, date and court):

- a. \_\_\_\_\_  
\_\_\_\_\_
- b. \_\_\_\_\_  
\_\_\_\_\_
- c. \_\_\_\_\_  
\_\_\_\_\_

I understand and agree that pursuant to Public Act 68 of 1993 and Public Act 83 of 1995:

- 1) The Board of Education of the school district or governing body of the non-public school (the "School") must request a criminal history check on me from the Central Records Division of the Michigan Department of the State Police and the Federal Bureau of Investigation (F.B.I.);
- 2) Until that report is received and reviewed by the Romulus Community Schools, I am regarded as a conditional employee; and
- 3) If the report received from the Michigan Department of State Police or the F.B.I. is not the same as my representation(s) above respecting either the absence of any conviction(s) or any crimes of which I have been convicted, my employment contract is voidable at the option of the School.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date